

## Special Education Advisory Committee Meeting

Wednesday, September 26, 2018

11:45 a.m.

### MINUTES

**PRESENT:** Joel McCartney, Cochrane Temiskaming Resource Centre / Chair  
Kim Bordignon, Cochrane Temiskaming Children's Treatment Centre / Vice-Chair  
Val Toner, Community Living Timmins (Alternate)  
Sharron Pountney, North Eastern Ontario Family and Children's Services  
Elizabeth King, NCDSB Trustee  
Colleen Landers, NCDSB Vice-Chair  
Daphne Brumwell, Superintendent of Education  
Catherine Hoven, Special Assignment Teacher  
Judy Piché, Education Services Officer / Recorder

**EXCUSED:** Mark Lionello, Canadian Mental Health Association  
William (Bill) Russell, The Lord's Kitchen  
Billie Richer, VOICE for Hearing Impaired

#### 1. Welcome and Prayer

Daphne Brumwell welcomed everyone and led the group in prayer. Daphne mentioned that Katie Mundle, NCDSB's new Special Assignment Teacher for Special Education, will be joining the group this year, when her schedule allows it. Katie was the Autism Spectrum Disorder Pilot Coordinator and a math intervention teacher at Sacred Heart KL and St. Jerome last year.

#### 2. Approval of Agenda

MOVED BY: J. McCartney  
SECONDED BY: K. Bordignon

THAT the agenda be approved as presented.  
CARRIED.

### **3. Approval of Minutes**

MOVED BY: J. McCartney  
SECONDED BY: K. Bordignon

THAT the minutes of June 20, 2018 be approved as presented.  
CARRIED.

### **4. Elections**

#### **Election of Chair**

Daphne Brumwell opened the nomination process. Kim Bordignon nominated Joel McCartney as Chair of SEAC. Val Toner seconded the nomination. Joel accepted the nomination. There being no further nominations, nominations were closed and Daphne Brumwell declared Joel McCartney, Chair of SEAC for the 2018-2019 school year.

#### **Motion**

MOVED BY: V. Toner  
SECONDED BY: K. Bordignon

BE IT RESOLVED THAT the members of Northeastern Catholic District School Board's Special Education Advisory Committee (SEAC) appoint Joel McCartney as Chair of SEAC for the 2018-2019 school year.  
CARRIED.

#### **Election of Vice-Chair**

Joel McCartney opened the nomination process. Val Toner nominated Kim Bordignon as Vice-Chair of SEAC. Joel McCartney seconded the nomination. Kim accepted the nomination. There being no further nominations, nominations were closed and Daphne Brumwell declared Kim Bordignon, Vice-Chair of SEAC for the 2018-2019 school year.

#### **Motion**

MOVED BY: V. Toner  
SECONDED BY: S. Pountney

BE IT RESOLVED THAT the members of Northeastern Catholic District School Board's Special Education Advisory Committee (SEAC) appoint Kim Bordignon as Vice-Chair of SEAC for the 2018-2019 school year.  
CARRIED.

### **5. Schedule of Meetings**

The tentative schedule of SEAC meetings for the 2018-2019 school year was shared with the members. Daphne Brumwell informed the members that she will away on a medical leave in November and December and will be replaced by Superintendent Jennifer Dunkley.

## **6. School Year Calendar**

The 2018-2019 school year calendars were presented to the members. It was noted that Bishop Belleau School in Moosonee has a different calendar due to the October Hunt Break. The calendars are posted on our website.

## **7. Student Services Staffing**

The members received a summary of staff in Student Services. Daphne Brumwell mentioned that enrolment numbers are up this year, with 103 students over projections. Catherine Hoven and Katie Mundle support staff in student services. There are no changes to the resource teacher allocation by school. In addition to the Resource Teachers in each school, 2.4 teaching positions are funded through special education - one 1.0 math intervention teacher at Pope Francis Elementary School and another 1.0 at St. Jerome School; and a .4 literacy/numeracy teacher at Aileen Wright English Catholic School. There is an essential skills teacher at Sacred Heart Catholic School with two students with social and academic needs. This classroom includes medical equipment, a kitchen used often for life skills where they bring in students from other classrooms. SEAC members are invited to visit the classroom if they are ever in the Kirkland Lake region. The number of educational assistants did not change from last year and there are child and youth workers budgeted for every school this year. We continue to work to fill the positions in Cochrane, Iroquois Falls and at St. Joseph. Students with autism are receiving support from Behaviour and Autism Disorder Specialists, Kyla Guillemette and Jasmine Fox and from Behaviour Analyst, Brittany Counter. The ASD team is supervised by Supervisor of Mental Health & Wellness, Kim McEntee and getting direction and support from Board Certified Behaviour Analyst, Kim Morris. Psycho-Educational Assessments are completed by Catherine Hoven, Tom Bonifero in our northern schools, and Psychometrist Cory Brownlee in our southern schools.

## **8. Special Education Plan**

As required, amendments to the Special Education Plan were submitted to the Ministry in July. The Plan is posted on our website. Daphne Brumwell and Catherine Hoven will plan for the action items over the course of the school year.

## **9. SEAC Learning Website**

The members were provided with the link to the SEAC Learning website <http://www.edu.gov.on.ca/eng/general/elemsec/speced/seac/>. It offers good information on the role and responsibilities of SEAC members. The members were asked if there were any items of interest that they would want to learn about. Kim Bordignon requested information about self-regulation. Her team attended a workshop facilitated by Dr. Stephane Beaulne last year and really enjoyed it. Dr. Beaulne will run a workshop at Pope Francis Elementary School in October and, depending on funding, another session at one of our southern schools at a later date. It was suggested to apply for funding through the Parents Reaching Out Grants next year and secure his services and hopefully present at a SEAC meeting.

## **10. Agency Reports**

Community Living Timmins has hired a third Inclusive Childcare Resource Consultant this summer, Mackenzie Golka. Val Toner reported that she is looking forward to the results of a quality assurance survey that DSSAB sent out to daycare centres.

Sharron Pountney mentioned that the Child Welfare team at North Eastern Ontario Family and Children's Services is struggling with a new technology that they're being trained on. She added that there are a lot more referrals for children 10 and under due to families struggling with mental health, employment, recent separations, and self-regulation. NEOFACS is involved with the new Youth Wellness Hub, a safe, inclusive and welcoming space for all youth in Timmins aged 12-25 years old who want to connect with others and access activities, resources and services to support their well-being. Anne Vincent of the Timmins Native Friendship Centre is the project coordinator. The Hub will launch on September 29<sup>th</sup> at O'Gorman High School from 12 to 9 pm. The Hub will operate in various locations throughout the Timmins area. Elizabeth King stated that there is a youth hub established in Iroquois Falls. A resident bought a building and runs the program from there. It is a drop-in centre where youth have a safe place to go to and cook meals and play games.

Cochrane Temiskaming Children's Treatment Centre has a new occupational therapist. Isabelle Besner will be working in New Liskeard and in Kirkland Lake. Liane Guenette is their new fetal alcohol spectrum disorder worker. Kim Bordignon reported that the agency is losing its speech and language therapist, Danielle Huot.

Cochrane Temiskaming Resource Centre has invested in case management. Workers were hired and are in place. Joel McCartney mentioned that there are 160 more individuals that need to be processed. The workers are initiating another trip up the James Bay Coast and are expected to be there more often. There will be a greater presence as psych management and case management are connecting with families twice per year. CTRC has also hired a new psychometrist. Nonetheless, the wait time on psychology continues to be quite long - a year and a half. Behavioural referrals dominate 70% of the wait list. The agency continues to train its staff on psycho assessments. A clinician was hired last week.

## **11. Date of Next Meeting**

The next meeting will take place on Wednesday, October 24, 2018 at 11:45 a.m. at Northeastern Catholic District School Board or via videoconference. The members will tour Pope Francis Elementary School prior to the meeting.

## **12. Other Business - Nil**

## **13. Adjournment**

MOVED BY: K. Bordignon  
THAT the meeting be adjourned at 1:05 p.m.  
CARRIED.