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**SEAC MEETING**  
(Special Education Advisory Committee)

Wednesday, November 21, 2007  
12:00 p.m.  
Catholic Education Centre

**MINUTES**

- PRESENT:**
- Kay Gaffney, Child & Family Services of Timmins / Chair
  - Dolores Butterworth, Timmins Transition Committee
  - Nancy Cole, Canadian National Institute of the Blind
  - Marc Leroux, Easter Seal Society
  - Marc Lionello, Canadian Mental Health
  - Joel McCartney, Cochrane Temiskaming Resource Centre
  - William (Bill) Russell, Poverty Action Coalition
  - Colleen Landers, NCDSB Chair
  - Fred Salvador, NCDSB Trustee
  - Tricia Stefanic Weltz, Supervisor - Student Services
  - Dan Loreto, Special Assignment Teacher - Student Services
  - Judy Piché, Administrative Assistant / Recorder
- GUESTS:**
- Luigina Malciw, NCDSB Manager of Financial Services
  - Mary-Lou Pollon, NCDSB Manager of Financial Services
- EXCUSED:**
- Neil Iserhoff, Aboriginal Community
  - Denis Lincez, NCDSB Trustee
  - Karen Rowe, Superintendent of Education

**1. Opening Prayer**

Kay Gaffney welcomed everyone and led the group in a prayer. A round-table introduction of the members was held.

**2. Approval of Agenda**

MOVED BY: N. Cole  
SECONDED BY: F. Salvador

THAT the agenda be approved as presented.  
CARRIED.

**3. Approval of Minutes**

MOVED BY: D. Butterworth  
SECONDED BY: N. Cole

THAT the minutes of the SEAC meeting held October 31, 2007 be approved as presented.  
CARRIED.

**4. Election of Vice-Chair**

At the October meeting, Mark Lionello was nominated as Vice-Chair of SEAC. Mr. Lionello declined the nomination. It was agreed to defer the election to the next meeting.

**5. Guests: Luigina Malciw and Mary-Lou Pollon, NCDSB Managers of Financial Services**

Luigina Malciw and Mary-Lou Pollon provided the members with a detailed overview of the Student Services budget.

**6. Parent Engagement Opportunities**

The members made several suggestions to engage parents in a more meaningful way.

- All parents and children should be made aware of the IPRC process.
- A booklet identifying the types of services provided by the Board should be made available to all parents. Contact names and numbers to be included in the booklet.
- Teachers to meet parents in person to discuss their children's progress and the services provided by the school.
- Information on agencies' programs could be provided through a link on the Board's website. Members were asked to provide this information electronically to Judy Piché.
- Include a SEAC section in schools' newsletters.

Kay Gaffney was impressed with the Catholic Symposium held in October and thanked the Board for hosting this event. Marc Leroux mentioned that children can get help from respite workers of the Community Care Access Centre to get on and off the busses.

**7. Roles and Responsibilities of SEAC**

A powerpoint presentation summarizing the Roles and Responsibilities of SEAC will be presented at the next meeting.

**8. Agency Reports**

Joel McCartney stated that the Cochrane Temiskaming Resource Centre has lost a psychometrist.

Bill Russell mentioned that the program on nutrition in schools is ongoing. Leftover food is being picked up and given to the Lord's Kitchen and to the Native Friendship Centre.

The Canadian National Institute of the Blind is no longer a district office. Nancy Cole indicated that calls are directed to the Sudbury or Thunder Bay office and forwarded to a local representative.

The Canadian Mental Health Association is a large agency with a multiplicity of different programs. Mark Lionello announced that the Youth Justice Committee has launched a new program where volunteers are trained to get kids 12 to 17 years old with a minor offense out of the justice system and get them involved with volunteer panels, as opposed to the criminal system.

**9. Date of Next Meeting**

The next meeting will be held on **Wednesday, December 19, 2007 at 11:45 a.m.** Please call Judy at (705) 268-7443 extension 3210 to confirm your attendance.

**10. Other Business - Nil**

**11. Adjournment**

MOVED BY: B. Russell

THAT the meeting be adjourned at 1:00 p.m.  
CARRIED.